

# **RUI MARTINS**

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## PERSONAL PROFILE

I am a driven professional, passionate about learning new skills. My skills are mostly self-taught through a lot of effort and determination. I am ready to put them into practice and contribute actively to the success of the company with my best work.

# EDUCATION

#### Management, Bachelor's Degree

University of Algarve, UAlg Average grade: B

## **PROFESSIONAL EXPERIENCE**

#### Mechanic, Car Workshop

João Auto, Algarve, Portugal

- Executed maintenance services, ensuring optimal performance and longevity of equipment while minimizing downtime.
- Identified and resolved mechanical issues utilizing diagnostic tools, reducing repair times and enhancing overall efficiency.
- Delivered outstanding customer support, earning high praise and customer satisfaction ratings, and fostering long-term client relationships.

#### Manager, Kitesurf School

#### AlgarveFunSports, Algarve, Portugal

- Provided exceptional customer service by promptly responding to emails, texts, and calls, ensuring high levels of client satisfaction and quick issue resolution.
- Demonstrated effective leadership skills by successfully leading and supervising a team, optimizing daily plans, and efficiently managing stock to meet organizational goals.
- Played a key role in website development, continuously updating and optimizing it for SEO, and effectively managing social media channels to drive online engagement and brand visibility.

## SKILLS

#### PROFESSIONAL

<u>Core Business Concepts:</u> Management <u>Tools:</u> Microsoft Office (Excel), Wordpress <u>Software Languages:</u> JS, JSX

PERSONAL: Continuous learner, Analytically-minded, Problem Solver,

## LANGUAGES

- Portuguese (Native)
- English (C2)
- Spanish (B2)
- Dutch (A2 and learning)

### HOBBIES

- Reading
- Coding
- Sports

Sep 2019 - Jul 2022

Jul 2018 - Sep 2019

Jul 2022 - Oct 2023

Last update: Oct 2023