

Maria da Luz Pereira

Controller | Data analytics| Project Management

I am an **operations manager** and **costs controller** with experience in **budget** planning and deviation analysis. Accurate financial and operational information is critical for **decision-making**. I work across multiple teams to **implement and improve** processes, focused on obtaining high quality data and producing **reports** for senior management.

I consider myself a confident and curious person. I like to work with purpose and **solve problems**. I have a great sense of ethics, responsibility and **time management**.

I am looking for a new challenge in a dynamic and multicultural company which values teamwork, social impact, professional development and work-life balance.

Professional Experience

CEiiA – CENTRE OF ENGINEERING AND PRODUCT DEVELOPMENT (2016 – present)

Operations Manager & Controlling | since 2019

Integrated in the Operations Department, reporting to the Senior Management. Working closely with facilities, maintenance, health & safety, cafeteria and transversal teams (Engineering, finance and Procurement).

- Ensure support for the preparation of the annual budget and analysis of deviations.
- Development of periodic financial reports to monitor operational activity and support decision-making.
- Definition, follow up KPI's Financial & Operational (expenses, headcount, maintenance costs; maintenance working hours, profit, earnings, etc.).
- Team's Coordination and monitorization in operational management tasks
- Collaboration in another Projects when needed.

Achievements:

- Maintenance Management Software implementation – Cegid Valuekeep
- Increased Preventive Maintenance by 40%
- Costs reduction in corrective maintenance by 20%

Compliance Specialist | 2016 – 2019

Review compliance processes and code of ethics. Create new training to engaged employees in a compliance and risk awareness.

- Developing and implementing an effective compliance program.
- Training employees and newcomers in the Ethics Principles Guidelines.
- Evaluate business activities to assess Compliance risk.
- Risk identification in strategic and critical departments.

Achievements:

- Creation of a new training integrated in the Newcomers program 100% success.
- Improved Risk awareness measured by a survey with 78% completion.

BNP PARIBAS (2009 – 2016)

Operations Officer – Cash & Securities Reconciliation Department | 2013 – 2016

- Cash reconciliation activities and investigations roll always focus on client's high service (Accounts receivable; analysis and control of Balance proofs; Relation with cross functional teams and external banks).

Operations Officer – Cash Department | 2009 – 2013

- Cash Management client services (KYC verification; ensure BAU (IBAN, Swift repair cash processing) and compliance checks (Money Laundry, Embargos, etc.)).

VOLKSWAGEN AUTOEUROPA (2007 – 2008) | **Total Financial Planning & Product Cost Calculation Trainee** – SAP Software implementation for supplier car parts



Personal Information

- Porto, Portugal
- 96 502 06 17
- marialuz.mourapereira@gmail.com
- linkedin.com/in/mariadaluzpereira/

Education

- 2007 | **Degree in ECONOMICS** | Lusíada Lisbon
- 2015 | **Post-Graduation in COMPLIANCE** | ISGB – Bank Management Institute Lisbon

Training & Courses

- 2008 | CAP - Educational Training Course (100 Hours), FDTI Porto
- 2017 | Risk Management, IPAI (The Institute of Internal Auditors)
- 2020| Linking Strategy and Execution Operations – Coursera E-Learning
- 2020| Story Telling with Data
- 2022 | Data analysis Essentials
- 2022 | Google Project Management (Waterfall, Agile)
- 2023 | Data Analytics Foundations
- 2023 | Strategic Thinking
- 2023 | From Excel to SQL

Software

Microsoft Office Excel (pivot tables, vlookup's, power query) word, power point, sharepoint

Power BI

Primavera ERP

Winrest 360 PingWin BO

Languages

